

2005 - POLICY DEVELOPMENT

- A. Authority of Board.** Adopting new policies or amending existing School policies is solely the responsibility of the Board. Adoption, deletion or amendment of School policies shall require a majority vote of a quorum of the Board.
- B. Development.**
1. Proposals for policies may be made in writing by anyone with an interest in the School and shall be submitted to the Board Liaison. The Board Liaison shall notify the President of the Board. The President shall review the proposal and either consider it for drafting or reject it.
 2. When the need for a policy has been established, the Board shall determine who the appropriate person(s) are to develop a draft document. One or more individuals may be assigned to the task, or a committee may be formed by the Board for policy development.
 3. Draft policies shall be distributed to Board members and all appropriate employees for review and comment. Board comments to draft policies shall be discussed at a public meeting. Reviewers may consider the following:
 - a) The intent of the policy.
 - b) Potential problems with the policy.
 4. The final draft of the policy shall be voted on by the Board. Formal adoption of all policies shall be recorded in the Board minutes.
 5. Policies shall be effective immediately upon adoption, unless the policy provides otherwise, or a specific effective date is part of the motion to adopt.
- C. Policy Manual.** A policy manual containing all approved Board policies shall be maintained by the Board Liaison and shall be kept at the School.