



### **Board of Directors**

Leslie Maloney, *President*  
Thomas Cole, *Vice President and Treasurer*  
Jessicah Nichols, *Secretary*  
Sonja White, *Director*  
Amanda Larson, *Director*

**Wednesday, May 18, 2016, 5:15 p.m.**

### **Meeting Minutes**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

#### **A. OPENING EXERCISES**

- Call to Order & Establish Quorum – *The meeting was called to order at 5:15 p.m. Those in attendance were Leslie Maloney, Thomas Cole, Sonja White and Amanda Larson.*
- Pledge of Allegiance
- Adoption of the Agenda – *After one item was added to the Action Agenda, the agenda was adopted in one motion by Thomas Cole; seconded by Sonja White.*

**B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

#### **C. INFORMATION**

#### **D. PUBLIC PRESENTATION**

**E. MANAGEMENT COMPANY REPORT** – *NSLP Kitchen Equipment Grant was awarded for a little over \$89,000 to update the kitchens in all schools. Beth Crist reported the Oasis budgets to the Board. First the 2015-16 Amended budget. The original budget was calculated at 200 students. Student count has dropped; therefore the budget was amended to 178 students. There was also an adjustment from the October FTE, so the school should be receiving approximately \$75,000 from the district. This is a conservative estimate. Grant purchases loan from Odyssey Charter School for \$250,000 paid back \$150,000. Expecting to pay back another \$50,000 before June 30<sup>th</sup> pending the final amount of FTE funding recovery from the district. The 20167-2017 Operating budget calculated based on 192 students, which is 90% of 210 projected students. Includes increase of FTE and medical expense increase of 3.5% and an effectiveness rating from 15-16 only, and includes a teacher retention stipend, as well as capital projects. This also includes another loan payment of \$30,000 by the end of the 2016-17 fiscal year. The budgets may have to be adjusted slightly based on the Equipment grant. Beth also gave an update of all OCS loans to OPA and Oasis. Constance updated the Board on the Orion schools. Contract negotiations for Orion Brevard have been completed and should be approved by BPS in July. Constance also reported on the progress to find a location for Orion Brevard. Orion Orange, we are looking at the Oakland area.*

## F. ADMINISTRATOR REPORT

1. Odyssey Charter School – *Elementary enrollment is now 15 students above projected students and are looking at around 700 students. The school also held their 6<sup>th</sup> grade stepping up program. Jr./Sr. High band went to the Tampa Bay classic and received a Superior rating. There has never been a Superior rating of a first year band ever at this competition.*
2. Odyssey Preparatory Academy – *No report this meeting.*
3. Oasis Preparatory Academy – *Constance Ortiz presented the Spring assessment data. The administration believes the school may be low again this year. Fountas and Pinnell 61% of 3<sup>rd</sup> grade students made growth; 58% in 4<sup>th</sup> grade; 92% in 5<sup>th</sup> grade, and 100% in 6<sup>th</sup> grade. The majority of these students came in to the school with huge gaps. The selection committee introduced Christopher Essex and their candidate choice for new leadership at Oasis Preparatory Academy. Mr. Essex addressed the Board and introduced himself and gave a synopsis of his teaching and leadership background. As an administrator he was given three years to bring a second lowest school up in 9 months and raised the school to a Level 1. He also shared some of his community outreach plans for the school. The Board members welcomed Mr. Essex. Valarie Gonzalez stated that we only have one teaching position open for next year and are in the process of interviews.*

- G. **CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Approved in one motion by Thomas Cole; seconded by Amanda Larson.*

### All School Business:

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meeting for April 20, 2016 as presented.
2. **APPROVED:** Approve revised Administrator Employment Agreement.
3. **APPROVED:** Ratify approval of Teacher Employment Agreement final revisions.
4. **APPROVED:** Approve Teacher Salary Range Scale for Brevard and Orange Counties.
5. **APPROVED:** Receipt of the 2014 Tax Form 990 for Odyssey Charter School, Inc.

### Odyssey Charter School Business:

6. **APPROVED:** Approve the 2016 Third Quarter Financial Report.

### Odyssey Preparatory Academy Business:

7. **APPROVED:** Approve the Monthly Financial Report for March 2016.

### Oasis Preparatory Academy Business:

8. **APPROVED:** Approve the Monthly Financial Report for March 2016.
9. **APPROVED:** Approve Management Company and Leadership Team recommendation of Christopher Essex as the Oasis Preparatory Academy Site Administrator for the 2016-2017 school year.
10. **APPROVED:** Approve the 2015-2016 Amended Budget.
11. **APPROVED:** Approve the 2016-2017 Operating Budget.

## H. ACTION AGENDA (Items for Discussion by the Board)

1. **APPROVED:** Approve to reschedule the June 15, 2016 Board meeting to June 22, 2016. *After brief discussion, Action Agenda Item 1 was approved in one motion by Sonja White; seconded by Thomas Cole.*



2. **APPROVED:** Approve the Students Attired for Education (SAFE) annual certification letter to the Commissioner of Education that the OCS, Inc. Uniform Policy is a qualifying standard student attire policy. *After brief discussion, Action Agenda Item 1 was approved in one motion by Thomas Cole; seconded by Amanda Larson.*

- I. **BOARD DIRECTORS' REPORT - None**
- J. **ADJOURNMENT – The meeting adjourned at 6:00 p.m.**

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The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 22, 2016.

**ODYSSEY CHARTER SCHOOL, INC.**  
A Florida not-for-profit corporation

By:   
Approved By

6/22/16  
Date